

13. Medical Consultation Services

13.1 Leprosy

Remains among the priority programs of DOH to ensure that the leprosy policies and strategies are implemented, so that this communicable disease will be prevented and treated. The Municipal Health Office identifies and treats patients with leprosy and free drugs will be provided.

Office or Division:	Municipal Health Office			
Classification:	Complex			
Type of Transaction:	G2C- Government to client			
Who may avail:	Any person who presents signs and symptoms of Leprosy within Tagoloan			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
<ul style="list-style-type: none"> Referral Slip Form 			<ul style="list-style-type: none"> Barangay Health Station [BHS] Provincial Health Office Private Doctor 	
<ul style="list-style-type: none"> Individual Treatment Record 			<ul style="list-style-type: none"> Municipal Health Office 	
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Sign in to the client's logbook in the Holding area	1.1 Register and Provide ITR (Individual Treatment Record) 1.2 Take Vital Signs (Temp. Pulse Rate, Respiratory Rate, BP, Weight/Height) 1.3 Take medical history	none	30 minutes	<i>Nurse I, Midwife I, II</i> Municipal Health Office

2. Proceed to the Examination Area at TB-DOTS	2. Examine the patient	none	1 hour	<i>Municipal Health Officer, Nurse I</i> Municipal Health Office
3. Get MDT (Multi-drug Therapy) medicines	3. Give IEC to the patient about leprosy before the start of treatment. 3.1 Enrolls and fill-up the Multi-Drug Therapy Registry 3.2 Administer the first dose of medicine and instruct the patient on his/her daily treatment and schedule of the next follow-up	none	30 minutes	<i>Nurse I, Midwife I, II</i> Municipal Health Office
4. Request client to accomplish the client satisfaction survey (CSS) Form	4. Accomplish the CSS form and drop it to feedback box	None	10 minutes	<i>Administrative Aide I</i> Municipal Health Office
TOTAL:			2 hours and 10 minutes	

13.2 Mental Health

This service provides psychological, psychiatric and emotional health using diagnosis, treatment and prevention of mental illness. At the RHU level, primary health care services are provided by a trained physician and/or trained health staff. However, patient can be referred to a specialist or higher facility if necessary.

Office or Division:	Municipal Health office			
Classification:	Complex			
Type of Transaction:	G2C- Government to client			
Who may avail:	Any individual experiencing mental health difficulties such as depression, anxiety or substance-used disorder within Tagoloan			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
<ul style="list-style-type: none"> Individual Treatment Record (ITR) 			<ul style="list-style-type: none"> Municipal Health Office 	
<ul style="list-style-type: none"> Referral Slip 			<ul style="list-style-type: none"> Barangay health Station Other Health facility 	
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Sign in to the client's logbook in the Triage Area and get the Individual treatment record (ITR) with family serial number and presentation of the referral slip.	Register and get client's Information, Demographic Data and Medical History from the Significant Other or Family Member	none	1 hour	<i>Nurse I, Midwife I, II</i> Municipal Health Office
2. Proceed to Consultation Area	2. Assessment and Examination of the patient and prescribes medications	none	1 hour 30 minutes	<i>Municipal Health Officer</i> Municipal Health Office

3. Proceed to the medicine dispensing area	3.1. Receive prescription and dispense medicines with health teachings on dosage, route and schedule of intake of medicines and schedule of follow-up check-up.	none	30 minutes	<i>Nurse I, Midwife I,II</i> Municipal Health Office
4. Request client to accomplish client satisfaction survey (CSS) Form	Accomplished SO or patient satisfaction survey and drop it to the feedback box.	none	10 minutes	<i>Administrative Aide I</i> Municipal Health Office
TOTAL:			3 hours and 10 minutes	

13.3 TB DOTS/PICT (Anti-Tuberculosis Drugs/DOTS) Service

The Municipal Health Office implements a National TB program certified by PhilCat through iDOTS [Integrated PPMD [Public Private Mix DOTS] which aims to identify and treat Tuberculosis [TB] patients. Drugs and medicines are provided for free.

Office or Division:	Municipal Health Office			
Classification:	Complex			
Type of Transaction:	G2C- Government to client			
Who may avail:	Any person who is presenting signs and symptoms of presumptive Tuberculosis			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
<ul style="list-style-type: none"> Referral Slip 			<ul style="list-style-type: none"> Barangay Health Station (BHS) Referring Care Facility 	
<ul style="list-style-type: none"> Individual Treatment Record 			<ul style="list-style-type: none"> Municipal Health Office 	
<ul style="list-style-type: none"> Chest x-ray result (Original) 			<ul style="list-style-type: none"> Any licensed/accredited laboratory 	
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Sign in to the client's logbook in the TB DOTS area.	1 Register and Provide ITR (Individual Treatment Record) 1.2 Take Vital Signs (Temp., Pulse Rate, Respiratory Rate, BP, Weight/Height) 1.3 Take a medical history	none	30 minutes	<i>Midwife I, II</i> Municipal Health Office
2. Submit Sputum for TB GeneXpert or DSSM	Process sputum to the TB GeneXpert machine or perform DSSM	none	2 hours	<i>Medical Technologist II</i> Municipal Health Office

<p>3. Release of Sputum exam result</p>	<p>3.1 Record the result in the NTP logbook TB DOTS</p> <p>POSITIVE Patients will be referred to the physician or nurse in - charge to start or continue TB treatment</p> <p>NEGATIVE Patients will be assessed by the physician on duty</p>	<p>none</p>	<p>1 hour</p>	<p><i>Medical Technologist II</i> Municipal Health Office</p> <p><i>Medical Technologist II, Municipal Health Officer, Nurse I</i> Municipal Health Office</p> <p><i>Municipal Health Officer</i> Municipal Health Office</p>
	<p>2 Conducts lectures about TB before the start of treatment</p> <p>2 Prepare NTP treatment and ID cards and register patients on the TB Register Book.</p> <p>3 Administer the first or succeeding dose of maintenance medicine under DOTS by the assigned treatment partner and instruct the patient on his/her daily treatment and schedule of sputum follow-up.</p>	<p>none</p>	<p>30 MINS</p>	<p><i>Nurse I, Midwife I, II</i> Municipal Health Office</p>
<p>4. Request client to accomplish the client satisfaction survey (CSS Form</p>	<p>Accomplished the CSS form and drop it to feedback box</p>	<p>none</p>	<p>10 minutes</p>	<p><i>Administrative Aide I</i> Municipal Health Office</p>

	TOTAL:	5 hours and 10 minutes	
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