

3. Issuance of Environmental Certification

This service aimed at businesses and organizations seeking environmental certification for their environmental efforts and commitment to sustainability. This service is designed to assess and certify that a company's operations, products, or services adhere to environmentally responsible practices, thereby demonstrating a dedication to reducing ecological impact and promoting sustainable development.

Office or Division:	Municipal Environment and Natural Resources Office	
Classification:	Complex	
Type of Transaction:	G2C – Government to Citizen G2G – Government to Government	
Who may avail:	All	
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE
Unified Business License Application Form (1 Original Copy)		LGU Tagoloan - Business Permits and Licenses Office (BPLO)
<p>Additional Requirements for complex businesses belonging to any of the following:</p> <p>A. Heavy Industries (Iron & Steel Mills, Non- Ferrous Metal Industries, Petroleum and Petrochemical Industries, Smelting Plants)</p> <p>B. Resource Extractive Industries (Fishponds, Mines, Quarries, Stone and other mineral Extractions and Processing)</p> <p>C. Agri industries (Poulturies, Piggeries, Hatcheries, Feed mills, Agri-research Projects, Agri-products Processing Projects, Agricultural Crops and other Plant Plantations and Corporate Farms)</p> <p>D. Large Industries (Processing Plants, Manufacturing Plants, Factories, Hydropower/Solar bunker fuel and other Energy Generation Plants)</p> <p>E. Human, Health and Medical Establishments (Hospital, Clinics Mortuaries, Embalming Services Cemeteries, Memorial Gardens)</p> <p>F. Tourism Projects (Agri-eco Tourism Resort, farm resorts, Golf Course, theme and Adventure Parks)</p>		

G. Large Commercial Buildings (shopping malls, Commercial Complex, Spaces and Warehouse or Depots with floor area of more than 5000 sq.m, Boarding House/Inns & Hotels with more than 20 units/rooms, Subdivisions and other similar projects. H. Sanitation/ Treatment Projects (Septage and Sewerage Projects, waste to Energy Projects, Hospitals Waste Processing) I. Hazardous Waste generators (Chemical Plants, chemical Processing, Chemical Storage, Gasoline Stations, trucking Services (3 or more units), Hazardous Waste Transporter and Welding Workshops, Auto Repairs Shops	
Environmental Compliance Certificate (ECC) or Certificate of Non-Compliance (CNC) pursuant to DAO 96-37 and PD 1586 (1 photocopy, 1 original copy for verification)	Department of Environmental and Natural Resources – Environmental Management Bureau (DENR-EMB)
Discharge Permit pursuant to RA 9275 and DAO 2016-08 (1 photocopy, 1 original copy for verification)	Department of Environmental and Natural Resources – Environmental Management Bureau (DENR-EMB)
Pollution Control Officer Accreditation pursuant DAO 2014-01 (1 photocopy, 1 original copy for verification)	Department of Environmental and Natural Resources – Environmental Management Bureau (DENR-EMB)
Material Recovery Facility (original colored picture or photocopy of proposed structure and site map indicating the location of MRF within the property area	Client
Additional requirements if using with Generator Sets:	
Permit to Operate pursuant to RA 8749 and DAO 2000-81 (1 Photocopy per unit of GenSet, 1 original copy for verification)	Department of Environmental and Natural Resources – Environmental Management Bureau
Additional Requirements for Complex Businesses categorized above under A, B, D, F, G & H including Water Refilling Station and Water Brake Stations	
Water Rights/Permits from National Water Resources Bureau, if using own water source or certification from Tagoloan Water District or Barangay Water Association (1 photocopy, 1 original copy for verification)	National Water Resource Bureau /Tagoloan Water District / Barangay Water Association

Additional Requirements if generating Hazardous Waste: Hazardous Waste Generator ID pursuant to RA 6969 and DAO 2013-22 (1 photocopy, 1 original copy for verification)		Department of Environmental and Natural Resources – Environmental Management Bureau		
Printed picture of the Hazardous Waste Storage Facility (1 photocopy, 1 original copy for verification)		Client		
Additional requirements if utilizing Wood & Forest Products: Certification of No Record of buying from Illegal Source (1 photocopy of Certificate of Tree Ownership (CTPO) or Contract with CTPO owner pursuant to DAO no 2020-18 (1 Photocopy)		Department of Environment and Natural Resources – Community Environment and Natural Resources		
Wood Processing Permit (1 Photocopy)		Department of Environment and Natural Resources – Community Environment and Natural Resources		
Additional requirements for mineral extractive projects:				
Quarry Permit (1 Photocopy)		Provincial Government		
Trading Certification (1 Photocopy)		Department of Environment and Natural Resources - Mines and Geosciences Bureau (DENR-MGB)		
Supply Contract (1 Photocopy)		Supplier of Minerals		
Minerals Processing Permit (1 Photocopy)		Department of Environment and Natural Resources - Mines and Geosciences Bureau (DENR-MGB)		
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Submits the requirement	1.1 Assess and evaluates the completeness of requirements.	None	15 Minutes	<i>Administrative Aide - 1 Municipal Environment and Natural Resource Office</i>
	1.2 Retains copies of documents and logs important details.	None	10 Minutes	<i>Administrative Aide - 1 Municipal Environment and Natural Resource Office</i>

	1.3 Issue Environmental Certification.	None	5 Minutes	<i>Municipal Environment and Natural Resource Officer</i> Municipal Environment and Natural Resource Office
2. Accomplish the CSS form and drop it in the feedback box.	2. Request Client to accomplish the Client's Satisfaction Survey (CSS)	None	10 minutes	Client will drop the Client's Satisfaction Survey (CSS) to the feedback box.
TOTAL:		None	40 minutes	