

5. Issuance of Meat Inspection Certificate

To ensure pure, wholesome and safe supply of meat in the locality. Slaughterhouse daily schedule is as follows;
 Receiving of Stocks: 10:00 pm - 7:00 pm / Slaughtering Time: 12:00 Midnight - 4:30 am / Delivery Time: 4:30 am – 6:00 am

Office or Division:	Municipal Economic Enterprise Development Office - Tagoloan Public Market			
Classification:	Simple			
Type of Transaction:	G2C - Government to Citizen			
Who may avail:	Market stallholders only			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
<ul style="list-style-type: none"> • Certificate of Ownership and Transfer (for large animals) • Business License (for meat intended for sale) • Barangay Certification 		<ul style="list-style-type: none"> • Barangay Hall • Municipal Hall, Business Permits & Licensing Office • Barangay Hall 		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Deliver your live food animals to the local slaughterhouse	1.1 Conduct Ante Mortem Inspection and issues Meat Inspection Certificate	HOGS/ BABOY: Slaughter fee - P 15.00 / head Corral Fee - P 10.00 / head Ante - Mortem Fee - P 6.00 / head Post- Mortem Fee - P .80 / head Deliver Service Fee - P .40 / head CATTLE/BAKA: Slaughter fee - P 15.00 / head	HOGS/ BABOY: 1 hour / head	<i>Admin Aide I (Meat Inspector)</i> Municipal Economic Enterprise & Development Office <i>Admin Aide I (Watchman)</i> Municipal Economic Enterprise & Development Office
	2. Slaughter and conduct Post-mortem inspection and weigh the carcass		CATTLE/ BAKA: 2 hours / head	
2. Proceed to the slaughterhouse office for payment	1. Receives payment for the slaughter fees and other chargers and issues official receipt.		2 minutes	<i>Revenue Collector</i> Municipal Economic Enterprise & Development Office

Corral Fee - P
 10.00 / head
 Ante - Mortem Fee
 - P 10.00 / head
 Post- Mortem Fee -
 P .80 / head
 Deliver Service
 Fee - P .40 / head

	2.2 Deliver & unloads the carcass to the public market or stall		15 minutes	
Accomplish the Client Satisfaction Survey form and drop it in the feedback box	Request the client to accomplish the Client Satisfaction Survey form		10 minutes	<i>Admin Aide I</i> Municipal Economic Enterprise & Development Office
TOTAL:			2 hours & 27 minutes	